

## Crystal Coast Realty & Home Services Home Check Program

So you have a second home and you don't rent it out to strangers. We GET IT! When you come to the beach – you'd rather enjoy your vacation home then spend the weekend doing needed maintenance and repairs. We GET IT! You've found the right people. We'll provide keys to authorized friends and family, schedule vendors and take care of monthly inspections - so you can sit back and relax.

We are licensed, bonded and insured. As part of our services, we also provide a detailed electronic report/pictures when we enter your home. Ask about our use of QRIDit® Inspection Software. We will work with you to accommodate any additional needs unique to your home.

### **Standard Checklist:**

- Check for forced entry/vandalism/Storm damage/pests/animal intrusion
- Ensure all windows and doors are secure
- Check for water leaks or damage/signs of mold or mildew
- Check for unusual odors or noises
- Ensure Air Conditioner is operating/check thermostat settings/check filters
- Check that refrigerators and freezers are maintaining temperature
- Flush all toilets/run all faucets/inspect under sinks (ensure water supply off)
- Inspect electrical panel for tripped breakers/inspect and test smoke detectors
- Check hot water tank (ensure breaker is off)
- Collect mail/newspapers/remove debris
- Trash/Recycle Service
- Verify Lawn & pool maintenance
- Complete perimeter check (inspect pool/irrigation system)
- Check exterior/interior lighting/timers operating
- Start Car/Check golf cart
- IMMEDIATE notification of any problems or concerns
- Repair/Replace Recommendations
- Detailed Reports/Pictures electronically sent to clients using QRIDit® Software
- Keyholder Services: (Part of the Standard Package)
  - Coordinate vendor let-ins (Access/Waiting services for installations/deliveries/repairs/cleaning services)
  - Key Exchange (guests/renters/real estate agents/appraisers)
  - Lockouts (missing/lost keys guests)

ADDITIONAL SERVICES: (Available for an Additional Charge)

- Open and prepare home for Owner/Close home for Owner
- Pre-Storm preparation/assistance. Post Storm inspection

Emergency Response: (Hourly Charge)

- Act as your contact for security alarms or emergencies
- Alarm System Activation (requiring immediate response)
- Police/Fire needing Keyholder (vandals/break-ins/Fire/Power Outages)

Contact us at [information@cchomerealty.com](mailto:information@cchomerealty.com) for pricing structure and full details.

